

**Extension Activity and Travel Report To County Commissioners Court**

Name: Sami Hatley  
 County: Armstrong

Title: CEA-AG/NR  
 Month/Year: December, 2023

**Highlights for the Month:**

**4-H and Youth**

- 12/2: Shop in Claude Archery Concession Stand
- 12/4: 4-H Christmas Party
- 12/30: Armstrong 4-H Archery Fundraiser Shoot

**Professional Development**

- 12/4: TCFE Meeting
- 12/5: Ag Committee Meeting
- 12/11: Increment Report Training
- 12/12: Armstrong County Fall Producers Meeting
- 12/20: Performance Review

**Major Plans for Next Month:**

**January:**

- 8: 4-H Meeting & Cloverbuds
- 13: County Show Set-Up
- 18: County Show Weigh In
- 19: County Show
- 20: Dinner and Sale
- 23: Top of Texas Ag Conference in Pampa
- 29-2: Fort Worth Steers and Pigs

Date	Monthly Activities/Travel	Miles	Phone	Office	Site
12/1/23	Make sure majors are postmarked, prep for shop in Claude	-	3	2	3
12/2/23	Shop in Claude Archery Concession Stand	-	3	-	25
12/4/23	4-H Christmas Party, TCFE meeting, CC Report, Achievement Report	-	3	2	28
12/5/23-12/6/23	Winter TAE4-HYDP Boards in Brownwood	-	4	3	40
12/7/23	Agent Spotlight, TAMED reports, show penning letters, Ag Day Shirts	-	4	2	8
12/8/23	Office maintenance	-	2	2	3
12/11/23	Increment report training, prep for Fall Producers Meeting	-	3	3	3
12/12/23	Fall Producers Meeting	-	2	2	29
12/13/23	TAE4-HYDP Meeting, Office maintenance	-	2	2	10

12/14/23	Office Maintenance	-	3	2	5
12/15/23	Office Maintenance	-	3	3	3
12/18/23	Office Maintenance	-	4	2	3
12/19/23	Submitted Fall Producers Sign in Sheets, prep for performance review	-	2	2	2
12/20/23	Performance Review, submitted intent to apply for career ladder	-	3	2	5
12/21/23	Regional CEU meeting, submitted gilt papers	-	2	2	3
12/22/23	Office Maintenance	-	2	2	4
12/25/23- 12/26/23	OFF-Christmas	-	2	-	3
12/27/23	TAE4-HYDP minutes, county entries, FMLA	-	2	2	5
12/28/23	Office Maintenance	-	2	2	1
12/29/23	Prep for archery shoot	-	2	2	3
12/30/23	Armstrong County 4-H Archery Fundraiser Shoot	-	2	-	35
	<b>TOTALS</b>	0	55	39	216

Office Visits: 39 Site Visits: 216 Phone Calls: 58 News Articles: 1  
 Newsletters: 1 Mileage: 0

I hereby certify this is a true and correct report of activities, travel (mileage) and other expenses incurred by me in the performance of my official duties for the month shown.

*Jami Hatley*

Date: 1/2/24

Signature: \_\_\_\_\_

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**Fall Producers Meeting**



**Armstrong 4-H Archery Fundraiser Shoot**

